

**Christ the King Lutheran Church  
Congregation Council Meeting Minutes  
April 16, 2018**

**Voting Members Present:** Mitch Kiffe, Mark Spoto, Bill Hiatt, Leigh Chowdhary, Tom Kalka, Jeanne McKinley, Maia Spoto (representing Youth Chair), Dick Wardian, and Steve Wilson.

**Voting Members Absent:** Pastor Hank Langknecht, Marie Petersen, Tom Cooper.

**Call to Order:** President Kiffe called the meeting to order at 7:38 p.m. with a quorum present.

Jeanne McKinley opened with prayer.

**Approval of Minutes:** A motion by Leigh Chowdhary to accept the minutes of the February 19, 2018 Congregation Council meeting was seconded by Bill Hiatt. **Motion carried unanimously.** (The minutes were emailed prior to the meeting.)

**Chair Committee:** Kristine Heine and Janet Hiatt discussed their work on finding replacement chairs for Gysan Hall and showed the council three different chairs for consideration. The council indicated a preference for one of the chairs. A motion by Mark Spoto to purchase 100 chairs of the type preferred by the council with maroon padding and a metal finish of the chair committee's choice was seconded by Tom Kalka. **Motion carried unanimously.**

**Reports:** (Ministry Activity Reports were emailed to council members prior to the meeting.)

**Pastor:** The Pastor's return from a continuing education event in Michigan was delayed due to a cancelled flight, thus preventing him from attending the council meeting. The Pastor asked Mitch Kiffe to lead a discussion on three topics. The first regarded a request by the Pastor that the council grant him two weeks per year of continuing education, which is ELCA's recommended minimum. Mitch will confer with the Mutual Ministry chair. If Mutual Ministry supports the request, the executive committee of the council will vote on it. If Mutual Ministry opposes it, the council will consider the request at the May council meeting.

The second topic was the New Connections Campaign (NCC). Mitch, Mark Spoto, and Dick Wardian recently met with the pastor to discuss NCC. There is a desire to increase connectivity of people to CTK and to extend the message of Christianity in the community. Money raised by CTK for NCC will be collected by the Metropolitan DC Synod with two-thirds of it being returned to CTK to support local initiatives. The council discussed a goal of raising \$30,000 for the NCC with a kickoff in the Fall prior to the annual stewardship campaign. A motion by Dick Wardian for CTK to support the NCC through a collection drive led by the stewardship chair with a goal of raising \$30,000 over 2 ½ years was seconded by Bill Hiatt. **Motion carried unanimously.**

The third topic regarded a communications summit hosted by the Pastor and attended by Ellen Acconcia, Karen Utter, Tom Cooper, Janet Hiatt, Tom Kalka, Brenda Rian, and Heidi Toloczko. The purpose of the summit was to discuss ways to improved communication. There was a review of the content and structure of current communications, potential improvements, and branding. Maia Spoto will provide Ellen information on how our CTK youth are currently using Instagram to stay connected.

**President:** Mitch discussed positions that will need candidates prior to the June congregation meeting (Fellowship, Property, Stewardship, Witness, and Worship & Music). He asked the council to provide names of potential candidates to Larry Zmuda.

**Treasurer:** Bill Hiatt reported that March income exceeded expectations. Bonuses were paid to some employees in March. The dedicated account established for this purpose at the end of last year has now been expended. Bill requested council members and ministry chairs to review the ledgers that were emailed to them on April 13 by Karen Pramis and to notify Karen of any errors. Bill also mentioned that we will email giving statements to those members with email accounts. Those members without email will receive their statements via USPS. Tom Kalka volunteered to work with the Pastor to draft a note to be included with the giving statements.

**Finance:** Dick Wardian described a review of the church's current insurance policy conducted by him and Shane McKinley. In general, our insurance coverage is adequate. He plans to increase coverage of the bell tower from \$25,000 to \$50,000 and to adjust coverage for KKP for a larger number of students. The additional cost associated with these changes is \$115/yr. The policy will renew next month. Dick will revise workers comp coverage to reflect our current number and type of employees and will get a separate breakout of the cost of workers comp coverage for KKP. He will also write a simple description of the policy and instructions for staff.

**Youth:** Maia Spoto discussed attending a church in North Carolina and mentioned an annual survey that church conducts and signage. She also had an opportunity to attend a meeting of high school students there. Our high school youth would like to start a weekly or bi-weekly outreach activity such as tutoring or day-care. This could dovetail with NCC.

**Service:** Steve Wilson indicated that we will provide breakfast on June 30 and September 29 at the Embry Rucker Shelter. He will discuss with the men's group their leadership of the June 30 breakfast. We will also be making sandwiches for Martha's Table after the 10:00 service on August 5.

**Stewardship:** Tom Kalka said he has received approximately 25 responses from a Time and Talent survey. If you have not already responded, please do so soon. He plans to send out results to the council and ministry chairs.

**New Business:** The council discussed a date for the June congregation meeting and agreed to hold it on June 10 after the 10:00 service.

**Adjournment:** A motion by Steve Wilson to adjourn at 9:15 p.m. was seconded. **Motion Carried.**

Respectfully Submitted,

Bill Hiatt, for Marie Petersen  
Congregation Council Secretary