

**Christ the King Lutheran Church**  
Minutes of the Church Council  
May 16, 2016

Approved

**Call to Order:** President Antonia Siebert called the meeting to order at 7:40 p.m.

**Voting Members in Attendance:** Pastor Eva Steege, Douglas Gaibler, Bill Hiatt, Marie Petersen, Brenda Rian, Antonia Siebert, Heidi Toloczko, and Allen Wild.

**Presenter:** Stephanie Catherine.

**Devotion:** Evening Suffrages included Psalm 48, I Corinthians 2: 6-12, and prayers.

**Approval of Minutes:** Brenda Rian moved to approve the amended minutes of the April 18, 2016 meeting. **Motion carried.**

**Executive Reports:**

The Treasurer reported that 52 people are active and haven't used their offering envelopes since the beginning of the year. It was recommended that the Witness Committee review the contribution lists that the treasurer has compiled. Financial reports are posted on bulletin board outside of Pastor's office.

Pastor Steege moved "that the following people be approved for active adult membership in the congregation upon their Affirmation of Baptism: Benjamin Hawkins, Christopher Hendrix, Nicolas Hendrix, Kiersten Lemke, Katherine Loesch, Tyler Pallotta, Brian Pennebaker, Jay Shuey, John (Jake) West, Samuel Zmuda. **Motion carried.** Confirmation will take place on May 22, 2016. Offering envelopes have not been given to previous confirmands once they become members of the church. Discussions and suggestions were made on whether to start issuing them envelopes and where to get the envelopes including using numbered pew envelopes. Detailed Pastor's report is on the bulletin board in the "Pastor's Report and Ministry Activity Reports for period ending May 15, 2016" document.

Douglas Gaibler reported that the Information Technology Review Committee has been formed to review the status of Information Technology in the church. Members are Douglas Gaibler, Stephanie Catherine, Andy Wild, and Brenda Rian. Andy Wild prepared a detailed plan of objectives, findings, status, and recommendations on the equipment, software, telecommunications services and internal network. The report is posted on the bulletin board outside Pastor's office. Stephanie Catherine presented a review of Christ the King's communication outreach through the website and social media presence. This report is also on the bulletin board. Douglas Gaibler stressed that a decision process needs to be created to handle the changes that need to be made. He also indicated that this committee needs to be placed in the structure of the church's hierarchy. Bill Hiatt suggested that this committee submit a budget by October or November so that the treasurer can create a line item for the replacement of equipment and other expenses. Antonia Siebert indicated that the committee has the authority to make changes to advance the church's ministry within the allocated budget. Anything over budget needs the approval of the council. The cost of larger items will come out of the Capital Reserve account.

Brenda Rian will email the updated version of "The Constitution of Christ the King Lutheran Church Incorporated" to council members.

**Christ the King Lutheran Church**

Minutes of the Church Council

May 16, 2016

Approved

**Committee Reports:**

The Nominating Committee submitted for approval the following slate of nominees for council positions: President - Mitch Kiffe (2019); Secretary – Marie Petersen (2019); Youth Advocate – Allie Peters (2019); Steve Wilson (2019). **Motion carried.**

Mutual Ministry will start interviewing candidates for the Church Administrator position. Pastor Steege moved that the recommendation by the Mutual Ministry Committee to hire Mary Beth Alford as Bookkeeper for 8 hours weekly at \$ 22.00 per hour be approved. **Motion carried.**

It was suggested that the Congregational Life Committee organize small group programs.

**New Business:** A discussion was held on the use of credit cards by volunteers to charge church related items and activities. There is a lack of documentation on some purchases. Receipts are needed for the audit. The travel and hotel reservations that the Youth leader needs to arrange could be made through the church office. The treasurer recommended the use of one credit card and the use of it be handled by the church office. The council decided to continue this discussion at the next meeting.

The meeting ended with prayer and sharing of the peace.

**Adjournment:** The meeting adjourned at 9:50 p.m.

Marie Petersen, Secretary